

BRONSON COMMUNITY SCHOOLS

**450 E. Grant Street
Bronson, Michigan 49028
517-369-3260**

Every Student ~ Every Day

This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time set for public comments during the meeting as indicated on the agenda.

ORGANIZATIONAL & REGULAR MEETING

January 5, 2023

- I. Call to Order- Superintendent
- II. Oaths of Office- Oaths were taken prior the Board Meeting
- III. Roll Call
- IV. Pledge of Allegiance
- V. Election of Officers

A-President

B- Vice President

C- Secretary

D- Treasurer

- VI. Selection of meeting time, places & dates. Depending upon the day of the week selected-fair week, Labor Day, winter & spring breaks need to be considered. If we remain on Monday's the following dates are recommended. Suggested time is 6:30 pm. February 6, March 6, April 3, May 1, June 5, June 26, July 10, August 14, September 11, October 2, November 6, December 4, January 8, 2024 (organizational).
- VII. Depositories-we recommend the following:
 - A. General Fund- we recommend Sturgis Bank & Trust and the custodian bank named by the Michigan Liquid Asset Fund Plus (currently Fifth Third Bank)
 - B. Payroll Fund-we recommend the custodial bank named by the Michigan Liquid Asset Fund Plus (currently Fifth Third Bank)
 - C. Trust & Agency Fund- we recommend Sturgis Bank & Trust
- VII. Signatures we recommend the following:
 - A. General Fund- Business Manager or Treasurer of the Board
 - B. Payroll- Business Manager or Treasurer of the Board
 - C. Special Revenue Fund- any two of the following:
 - 1. Business Manager
 - 2. Treasurer of the Board
 - 3. Superintendent

IX. Determine membership of Standing Committees (Personnel, Negotiations, Finance, Facilities, Policy).

Facilities: Kelley*, Franks, Byler
Personnel: Byler*, Kelley, Cary
Finance: Sikorski*, Albarran, Houtz
Policy: Franks*, Sikorski, Houtz
Negotiations: Cary*, Byler, Albarran

X. Annual Board Designations

1. Electronic Funds Transfer Authorization and Agent (ETO) - recommendation you allow electronic fund transfers and designate the Business Manager as ETO.
2. Designation of School Attorney- Recommend Thrun Law Firm, P.C.
3. Designation of School Auditor - Recommend Willis & Jurasek, P.C.

XI. Consent Agenda

- A. Minutes of 12/05/22 Regular Meeting, and Closed Session, 12/05/22,
- B. General Fund Vouchers

XII. Good News

- XIII. Public Comments
- A. Student Council
 - B. BEA
 - C. PTO

- XIV. Action Items
- A. Approve the Hiring of Jr/Sr High School Science Teacher Mariah Johnson
 - B. Approve purchase of Copy Machine from Copy Image Model 7353ci
 - C. Approve the Use of Anderson Elementary property for the Circus on June 23, 2023

- XV. Discussion Items
- A. Building Reports
 - B. Curriculum, Instruction, and Grants Coordinator Report
 - C. Superintendent's Report
 - C. Board Appreciation Month
 - D. Next board meeting scheduled for February 6, 2023

XVI. Board Comments

XVII. Adjournment